

Summer 2020 and Fall 2020 Registration is Open and Coles College Advisors are Available

Although the Coles Undergraduate Advising Center has indefinitely paused face-to-face advising meetings, your advisors are working remotely to handle your advising needs. Please see instructions below as to how to contact your advisors.

Instructions for Advising Requests:

1. Be sure to check Owl Express to see your individual registration time.

2. Review the following Common Registration Issues to see if these answer your questions.
 - *Registration Errors for BUSA 3150 and 4150:*
 - *Enrollment for these courses will be limited during Summer 2020. Please see more information here: <https://coles.kennesaw.edu/advising/summer.php>.*
 - You must be accepted to Coles in order to register for these courses.
 - Each section of the class is designated for a different major, i.e. BUSA 3150/01 is restricted Accounting majors. You must register for the section associated with your major. That information can be found in the schedule of classes.

 - *Online Restrictions:*
 - Coles College reserves several online sections for students enrolled in a fully online major. Students not enrolled in an online program are not able to register for those sections. This restriction will not be waived.
 - These restrictions will be removed from these sections just before Drop-Add.

 - *Upper-level Course Errors:*
 - Students must either be admitted to Coles or be Path2Coles eligible to enroll in 3000 and 4000 level courses. <https://coles.kennesaw.edu/advising/path2coles.php>

3. Current KSU Coles students in need of academic advising:
 - Email your academic advisor with questions, *using your KSU student email address (Emails sent from a personal account, such as Gmail, Yahoo, etc. will not get a reply)*. If you are not sure who your advisors are, check the advising directory below.

 - *In your email, include the following:*
 - In the SUBJECT LINE, include
 - Time Ticket (for example March 17 at 8 AM)
 - KSU ID # (*we cannot address your questions without this information*)
 - first and last name
 - *In your message, include*
 - the term(s) you want to discuss, summer 2020 or fall 2020
 - an explanation of any backstory and/or details
 - exactly what information you are seeking

Advising Directory for Coles Students	
Last Name starts with	Advisors
A-CI	Katie Robertson krobe172@kennesaw.edu Beth Anne Youngblood eyoungb4@kennesaw.edu
Cm-Go	Shannon Wanco swanco@kennesaw.edu
Gp-K	Greg Lawrance glawranc@kennesaw.edu Shivani Patel spatel72@kennesaw.edu
L-N	Michael Gabriele mgabrie1@kennesaw.edu
O-SI	ChiDozie Nkemka cnkemka@kennesaw.edu Laura Garnett lgoodnow@kennesaw.edu
Sm-Z	Tyler Pede tpede@kennesaw.edu Stacey Walkup swalkup@kennesaw.edu

4. Non-Coles students should email colesupac@kennesaw.edu.
5. Priority responses will go to current KSU students. New and prospective students will receive a response at a later time.
6. *When to expect a response?*
 - We will be working quickly, but please note that demand is going to be high! Our goal is to reply within 24 business hours.
 - You might notice that our email responses are short and straight to the point. In more complicated situations, your advisor will set up a virtual meeting with you.
 - Advisors are focusing on questions related to Summer and Fall 2020 registration. Other questions and planning for Spring 2021 will be responded to at a future date, as time allows.
7. If you have questions concerning internships and Co-Ops, please contact your Career and Internship Advisor and/or your Department Internship Coordinator.

Major	Career & Internship Advisor	Faculty Internship/Co-op Coordinator
Accounting	Kirstie Colin kcolin1@students.kennesaw.edu	Marcus Caylor mccaylor4@kennesaw.edu
Economics Finance	Allie Wright awrig147@kennesaw.edu	Yannick Roger Post ypost@kennesaw.edu
International Business	Allie Wright awrig147@kennesaw.edu	Keith Tudor ktudor@kennesaw.edu
Information Systems	Kirstie Colin kcolin1@students.kennesaw.edu	Dominic Thomas dthom310@kennesaw.edu
Info Security & Assurance	Kirstie Colin kcolin1@students.kennesaw.edu	Andy Green agreen57@kennesaw.edu
Management Entrepreneurship Hospitality	Allie Wright awrig147@kennesaw.edu	Ellen Cross ecross@kennesaw.edu
Marketing Professional Sales	Allie Wright awrig147@kennesaw.edu	Debbie Lester dlester@kennesaw.edu

We appreciate your understanding and flexibility. *Please be sure to frequently monitor the KSU main website, student email, www.colescollege.com/upplan, and D2L for updates.*

Coles Undergraduate Advising Center