Department of Economics, Finance & QA
Department meeting minutes
May 7, 2015


**Absent:** Frank Adams, Bruce Bryant, Ann Gillette, Randy Goodwin, Govind Hariharan, Alison Keefe, Vivian Kirby, Leo MacDonald, Marcus Marktanner, Phil Mayer, Mikhail Melnik, Stefano Mazzotta, Mike Patrono, Gabriel Ramirez, Patty Robertson, Tatiana Rudchenko, Don Sabbarese, Joshua Salisbury, Roger Tutterow, Penny Verhoeven.

- The meeting began at 12:05 PM
- Dr. Brett Katzman opened the meeting and minutes were approved from August 13, 2014 department meeting.
- Dr. Katzman welcomed the SPSU Faculty.
- Dr. Katzman said that the consolidation is smooth for Coles College and for our department although there would be a number of new rules that need to be implemented.
- Dr. Katzman discussed possible rearrangement of the KSU Gen Ed core and the affect it might have on EFQA.
- Dr. Katzman was asked about eCore and discussed the BoR’s stance on eCore.
- Dr. Katzman discussed the new Clinical faculty designation and a vote was held on the new Clinical Faculty section of the EFQA T&P Guidelines.
- Dr. Katzman stated that Academic Affairs requested a format change and update to all department bylaws. Dr. Tompkins pointed out that the only substantive change was a rule by which minutes must be recorded for all meetings and posted online.
• Tim Mathews passed out the ballots for elections, vote on Clinical Faculty section, and updated EFQA Bylaws. Votes were for: EFQA DFC, EFQA T&P Committee, Coles RDC, and Coles FRC.

• Elected candidates: DFC was James Tompkins, for Coles RDC was Rebecca Glawtschew, FRC was Jomon Paul. Both the Bylaws and Clinical Faculty section passed.

• Dr. Katzman announced new textbook policies, including the need to create a textbook committee for approval of faculty charging for their own materials, no royalties may be charged for putting together collections of other people’s work, and no direct selling.

• Dr Katzman discussed summer teaching and said that enrollments are good, but that some sections are low and may need to be cancelled. He told faculty that they should take a look at their sections, and if crucial to teach, to let him know asap.

• Dr. Katzman said that faculty should save all summer teaching requests so that if they are not scheduled, they can verify that they did in fact request sections. He also asked that faculty do not back out of their requests, but if so, to please give him enough notice to find a replacement.

• Dr Katzman mentioned that faculty need to attend graduation if they teach in the summer session. He also encouraged faculty to attend other graduations and Beta Gamma Sigma events so that it did not become necessary to mandate participation.

• Dr. Katzman described the KSU HALLPASS system for remotely connecting to KSU computers.

• Dr Katzman mentioned that everyone is to get new photo’s taken with the yellow background. He said that our our department is behind on this

• Dr. Katzman also mentioned that the new Digital Commons is where the faculty can track their research. He said that Jomon Paul sent emails out to faculty on how to set it up and asked that faculty who have not done so, do so ASAP.

• Dr. Katzman discussed new programs in Paulding County and with the firm Synchrony. He mentioned that terminally degreed faculty will have to begin teaching in these programs and asked for volunteers.
• Dr Katzman mentioned discussed comments on the Administrative Review and then discussed his vision for the Department.

• Dr Katzman mentioned that if faculty have any ideas, he will try to give support.

• Dr. Katzman said that if there is anything that Faculty would like to talk about, they should feel free to contact him or the DFC.

• Dr. Katzman closed the meeting.

• Meeting adjourned at 1:22 PM