Coles Faculty Council
April 25, 2013

In Attendance:
Debbie Lester, Samia Siha, Rick Franza, Radwan Ali, Tom Miller, Tim Mathews, Jim Herbert,

The meeting was called to order at 3:35. D. Lester presided.

The minutes from the March 21st meeting were called for approval. T. Mathews had an edit regarding the title “Dr.” instead of first initial. R. Ali asked that in the third paragraph that “…and R. Ali suggested that this go before the TLC and that S. True and L. Malgeri be included…” be changed to “…and R. Ali suggested that this go before the TLC.” R. Ali moved to approve the minutes as corrected. S. Siha seconded. Motion passed.

R. Franza was present to discuss two items: Strategic Planning Committee, and the Workload Guidelines. He started with the latter. He mentioned to R. Ali, the Elections Officer of the College, to prepare a ballot for a College-wide vote with respect to the changes made to the Faculty Workload Document. T. Mathews shared that a vote before the May 9th meeting would better. R. Ali agreed and added that an electronic vote would be more efficient. R. Franza asked R. Ali to contact the Dean regarding the matter.

R. Franza also updated the group on some of the discussion from the College Strategic Planning Committee (SPC) regarding the findings from the consultant/student survey. He said that a good part of the time of the May 9th meeting would be dedicated to this discussion.

R. Franza also asked about the latest on the College Awards that the CFC had worked on. He shared that the number of the awards looked good. D. Lester shared that the CFC had approved these to go forward. Then R. Franza asked if we had discussed the RDC and the process. T. Mathews and D. Lester said “yes”. R. Ali shared that he had some thoughts written down about the process and that he would enrich the description of each award. T. Miller suggested that all of the awards should be worth the effort and that a $1,000 should be the minimum incentive.

R., Franza requested that the CFC develop the process, including deadlines and requirements, to be presented at the fall faculty meeting. Awards would be presented at the spring, end of the academic year, meeting. It was suggested that the committee for selecting the award include K. Schwaig, R. Franza and some faculty representation, possibly from the CFC, FRC and/or the RDC. R. Ali will draft an initial proposal for input from the CFC. A summer meeting may be necessary to complete this project. R. Franza reiterated the importance of 1) faculty representation, 2) transparency, and 3) selection based on the candidate and not the advocate.

T. Mathews moved that the elections officer use an electronic vote. S. Siha seconded. Motion passed.

R. Ali reported on the Global Engagement request from the March meeting. He has put P. Dembla in contact with the appropriate people. An email has gone to faculty and the first meeting was held. P. Dembla will follow up.
T. Miller presented the “Bylaw on Creation, Consolidation, and Dissolution of Standing Committees.” Additions and corrections were made as follows:
Line 2 Change “and” to “or”
Line 3 Change “standing committees” to “a standing committee”
    Add the word “shall” after College of Business
Line 4 Change “creation, consolidation, or dissolution of standing committees” to “change”

T. Mathews moved to approve the bylaw as amended. R. Ali Seconded. Motion passed. This will now go before the Coles College Faculty for approval.

S. Siha shared concerns from her department about the faculty performance appraisal process with regard to student evaluations vs. peer evaluations. She would like to see a formal process for evaluations. R. Ali reported that this has been brought before the FRC and that some of this is addressed in the new workload document. The CFC will not move on this at the present time. After the workload document vote and the focus groups held by the Management Department, the CFC will look at this again in the fall.

There was discussion on the posting of policy changes and votes by this group. L. Bauer will contact Erik Turner about posting this additional documentation to the Coles intranet.

T. Miller nominated D. Lester as Chair of the Coles Faculty Council for 2013-2014. S. Siha seconded. Motion passed.

Recorded by R. Ali and L. Bauer
Approved September 17, 2013
Coles College of Business

Bylaw on Creation, Consolidation, and Dissolution of Standing Committees

The College Faculty Council is the only body that can create, consolidate, or dissolve standing committees in the Coles College of Business. Creation, consolidation, or dissolution of a standing committee in the Coles College of Business shall require that at least two-thirds of the members of the College Faculty Council vote in favor of the proposed change.

Reason for this bylaw: Currently no one is authorized to create, consolidate, or dissolve standing committees in the Coles College of Business.