The April, 2012 meeting of the Coles College CFC was called to order at 1:03 PM, 4/24/12, BB 291.

Members present: Bruce Clements (accountancy), Deborah Lester (marketing), Radwan Ali (information systems), Timothy Mathews (economics, finance & quantitative analysis), Kurt Schulzke (accountancy, at large), Jim Herbert (management & entrepreneurship), Tom Miller (economics, finance & quantitative analysis, at large)

1. Dean’s search process

The current status of the search for the new Dean of the Coles College was discussed including a status update and a brief review of the search process. Some summary highlights related to the search:

- 40 candidates submitted applications
- 7 candidates were invited for preliminary hotel interviews
- 3 candidates were invited to campus based on the input of the search committee and selection by Dr. Harmon, Provost

The CFC is to meet with each candidate for 45 minutes and a report of the committee’s candidate meetings will be submitted to the faculty, search committee, and Provost. A committee member emphasized the importance of uniformity in the questions presented to each candidate, for better evaluation purposes. A list of suggested question topics was developed (see attached).

Discussion was held regarding desirable qualities of the new Dean and members expressed individual desires as to the “ideal” Dean of the Coles College, including criteria such as commitment & fundraising.

A member expressed consideration of potential funding for grading assistants for faculty, which is particularly important in very large classes. Members indicated that undergraduate grading assistants might be more feasible, given availability during the day. Some members indicated that graders would not be practical for certain courses due to the nature of the material, but the benefit of grading assistants for other courses was discussed. An inquiry will be directed to the Dean’s office regarding the possible availability of funding in the coming year for grading assistants.
A member raised a question regarding the availability of research funds, i.e., whether late in the year research funds are still available as in past years. An inquiry will be directed to the Dean’s office regarding this question.

A member expressed a desire for more communication of CFC meeting information and minutes to all Coles College faculty.

Nominations were solicited for the Chair and Secretary for the CFC for 2012-13. Dr. Lester and Dr. Miller volunteered for the Chair and Secretary, respectively. A unanimous vote followed in favor.

Lisa Bauer from the Marketing Dept. has volunteered to take and distribute the minutes for the 2012-13 year.

Meeting was adjourned at 2:10 PM with unanimous vote.

Minutes approved October 4, 2012
Suggested Candidate Questions

1. Position on shared governance / budgetary transparency / communication

2. Experience(s) with faculty committees such as CFC

3. Appropriate balance of research, teaching and service

4. (a) Vision for the graduate programs in the Coles College regarding expanded degree offerings (e.g., finance / economics masters & PhD), (b) vision for the undergraduate program (constant growth or cap on growth with higher admission standards)

5. What is the role of the Dean in raising funds for the college? Describe any fundraising experiences in your past position(s).

6. Most challenging situation you have faced as an administrator and how did you handle it?

7. What is your description of the ideal Dean for the Coles College at KSU?