COLES FACULTY COUNCIL MEETING

Wednesday, April 15, 2015

Attendance: R. Franza, J. Herbert, X. Huang, T. Miller, B. Clements, S. Siha, D. Lester, M. Murray, L. Oder

I. MEETING CALLED TO ORDER BY: J. Herbert at 1:22 p.m.

II. DISCUSSIONS:

1. R. Franza - Telework Initiative Proposal
   - Lack of office space in Burruss Building
   - Planned addition attached to Burruss to be built in Parking Lot C
   - Approximate completion is five years from now
   - Building to contain academic and office space.
   - Prefer 15 New faculty from Marietta Campus to move to Kennesaw Campus
   - Continued growth with hiring in the Fall of 2015
   - Negative office space at the moment
   - This is considered pilot program
   - Suggested sharing offices
   - Telework option is considered voluntary
   - Department chair and faculty member to be in agreement with decision
   - Suggested addition to proposal: If Faculty member chooses to telework, it needs to be for one academic year.
   - Would like to get to out to faculty as soon as possible.

2. R. Franza - Work Load Document
   - Just received one week ago and haven’t had a chance to thoroughly review
   - Will send out changes for faculty to review
   - Goal: End of next semester to have document for faculty to vote on
   - Changes are mainly integration of engagement
   - Wants chairs opinions after review is complete. Chairs need to be able to operationalize
   - Will get to CFC before final vote and implemented
   - Provide feedback to R. Franza as soon as possible.
   - Goal is to send handout/email no later than Thursday
3. Support for Telework Initiative?
   - The following comments are being noted:
     - It is good that faculty are being given the option
     - Possible repercussions could be effect on committee involvement
     - Plan is needed after this pilot program for discussion and possible changes
     - Service meetings still to remain mandatory and implemented by chair
     - Citizenship activities could be created

4. Report on Bylaws
   - Nothing to report

5. S. Siha - Part-Time Faculty Award
   - Awarded at University level
   - Part-Time faculty apply to college and they decide to send to University
   - S. Siha sent application to J. Herbert and D. Lester and will send a second time
   - D. Lester to ask Ron Matson about this

6. J. Herbert – Faculty Awards
   - Awards need to be reconfigured due to past involvement
   - Motivation for reconfiguring award requirement due to lack of participation
   - Need to create better presentation and promotion of package
   - D. Lester agreed to spearhead for CFC with J. Herbert assisting
   - It was suggested that J. Herbert speak at Dean Schwaig’s End of the Year Meeting about awards
   - Another suggestion was to ask Dean Schwaig to list awards that no one won due to no applicants

III. **MOTION:** Nominate Radwan Ali as Coles Election Officer; D. Lester moved to approve; X. Huang seconded; all in favor

IV. **MOTION:** Approve Minutes from March 18, 2015 CFC meeting; D. Lester moved to approve; seconded by S. Siha; all in favor

Motion to adjourn meeting by J. Herbert at 2:33pm; seconded by all attendees

Minutes reported by L. Oder