Coles Faculty Council

September 9, 2014

Attendance: D. Lester, J. Herbert, M. Murray, S. Siha, T. Miller

D. Lester called the meeting to order at 2:05pm

T. Miller moved to approve the March 20, 2014 minutes; S. Siha seconded; motion passed

There was discussion on faculty awards and the process of selection. A new webpage for faculty submissions has been set-up by E. Turner and R. Ali with a click-down menu.

After much discussion the CFC will

- Keep the process simple
- Use a point system to determine category winners
- CFC Awards Committee Members will submit their voting sheets to a designated member for tabulation
- CFC Awards Committee Members who have applied for an award will recluse themselves from voting
- Results will be checked by CFC Chair and two other committee members
- Leading score wins

M. Murray moved; T. Miller seconded: motion passed to add the following additions to the process and webpage:

- Submissions should include a letter of endorsement from the appropriate Chair
- 5 year moratorium after winning an award; the Career Achievement Award can only be won once
- CFC Awards Committee reviews ALL of the award applicants and selects category winners. Those selections will then be forwarded to the Dean for action

The CFC will revise the bylaws to reflect the changes that have taken place.

Jim Herbert was elected the new chair of the CFC.

Submitted by D. Lester

Approved by CFC October 16, 2014