Coles Faculty Council  
September 17, 2013

In Attendance:  
Debbie Lester, Samia Siha, Rick Franza, Radwan Ali, Tom Miller, Tim Mathews, Jim Herbert, Bruce Clements

Approval of Minutes  
T. Mathews moved to approve the April 25 minutes. B. Clements seconded; motion passed.

Rick Franza updated the CFC on the following

- Workload Guidelines were approved last semester but require a cover/signature sheet. D. Lester signed as Chair of the CFC.

- Strategic Planning Committee met last week. There was good discussion of the following strategic thrusts.
  - Career Development of Students
  - Engagement with Community
  - High Quality Research Production (value to both the academic and the business community)

  There will be at least two faculty forums to discuss the plan and to solicit faculty feedback.

- Associate Dean for Research and Graduate Programs position has been posted. The search is internal only to KSU tenured faculty with an earned doctorate in a business discipline. The position is available January 1, 2014 and applications are due by October 7, 2013.

- Coles College Awards: R. Franza will be meeting with J. Paul regarding the awards process. New awards may be delayed until next year. Minutes from April were reviewed and R. Franza highlighted the recommendation that he received from R. Ali in May. He would like to have this process completed by the first CFC meeting in the spring. R. Ali moved that the awards be put in the hands of a group of 5, to include the dean, the associate dean, and one representative each from the CFC, RDC and FRC, to be selected by their respective committee. After much discussion, R. Ali retracted his motion and asked that it be discussed at the next meeting. R. Franza would like to have the CFC move on this quickly and then notify the faculty of:
  - What the RDC will still do
  - How the awards will be separated out to a new group
  - Why it is being changed
Subject was tabled until next meeting. It will be the first item on the agenda and CFC members should solicit input from the faculty in their department prior this meeting.

- Accreditation: Department Chairs will be asked to determine where the faculty in their respective departments will fit in the new AQ/PQ quadrants. Consulting will need to be considered as this can have an effect on how faculty can be assigned.

- A question was raised about 7 week courses. R. Franz asked that J. Campbell be contacted regarding this issue.

R. Ali, Elections Officer for Coles College, reported that not all departments have elections officers. He suggested that this be a requirement for all Coles College departments. Some departments address this in their bylaws (election, term, etc.) Elections officers in each department would provide for continuity of information flow. Currently, the information comes from multiple sources: department heads, administrative associates, elections officers.

R. Ali reported that there has been no formal process for determining the members of the Dean Review Task Force. He suggested that the CFC assign the task force.

A concern was raised regarding some discontent over the procedure for faculty evaluations. Discussion of the issue ensued and the feasibility of requiring peer evaluations (as opposed to only student evaluations) was discussed. Revision of the faculty review instrument was also discussed. It was the consensus of the group that this concern over the evaluation process is an internal department issue and that should be handled by the DFC.

Meeting adjourned at 1:23p.m.
The next meeting will be scheduled at 2:00p.m. on a Thursday. D. Lester will send notification of the date.

Recorded by L. Bauer, September 17, 2013,
Approved by the CFC October 17, 2013