Coles Faculty Council  
February 7, 2013

In Attendance:  
Debbie Lester, Samia Siha, RickFranza, Radwan Ali, Tom Miller, Tim Mathews, Jim Herbert,  
Justin Cochran (guest)

Approval of Minutes  
T. Mathews moved to approve the minutes. R. Ali seconded; motion passed.

Rick Franza updated the CFC on the following  

- Coles recognition and awards process: Rick liked all the ideas for new awards and was glad that the proposed new awards are very much tied to the Coles mission. He suggested that the new processes and awards would probably not happen until next year.

- Strategic Planning Committee Update: A new instructor/consultant was hired this semester to help with the strategic planning process. There are 5 students involved in directed studies where they are collecting and analyzing data.

- Internal Capabilities Audit: This will go out next week to faculty. CFC members were asked to encourage their faculty to participate.

- Workload Guidelines: The document has gone to chairs for review. Jomon Paul is incorporating the input from chairs. Hopefully distribution to faculty will occur by March 1, followed by discussion forums.

Coles Online BBA Committee  
Justin Cochran presented a draft of the Coles Online BBA Committee bylaws and explained the role of the committee. The committee is a feedback mechanism, an “advisory board” for online matters. It will be a Coles standing committee and Justin requested approval of the bylaws draft. Discussion ensued and there were concerns regarding to whom the committee reports. The item was tabled until next meeting. R. Ali will gather more information.

Recognition and Awards  
R. Ali reviewed the suggestions for improvement to the recognition efforts of the Coles College that was presented at last month’s meeting. A total of 7 faculty awards is proposed, as well as suggestions to improve the selection process. CFC members took this to their faculty and brought input. Award #5 will be changed from Faculty Entrepreneur Award to Faculty...
Engagement Award. Selection process changes were suggested and three additional awards were discussed as follows:
Collaboration in Teaching
Collaboration in Research (across departments)
Career Achievement Award

R. Ali will update the document and bring to the next CFC meeting.

Modification of Textbook Policy
T. Miller reviewed the Coles College of Business policy titled “Common Aspects of Undergraduate Core Courses.” (attachment a) R. Ali moved to accept the policy. T. Mathews seconded. Motion passed. T. Mathews moved to amend the policy to include: “Textbook coordinators should arrange for at least one copy of the textbook for each of the core courses to be available at the library.” S. Siha seconded. Motion passed.

Meeting adjourned at 4:39p.m.
Next Meeting March 21, 2013, 3:30 PM

Recorded by L. Bauer, February 7, 2013,
Approved March 21, 2013