I. Meeting called to order by J. Paul at 1:00 pm

II. ATTENDEES: K. Schwaig (Dean), J. Paul, D. Lester, R. Richardson, (J. Paul proxy for M. Caylor), T. Miller, H. Zafar

III. DISCUSSION:
   a. Dean Schwaig shared updates on multiple issues.
      i. MBA program: Coles College is actively engaged in revamping our MBA program to make it competitive and students more marketable.
      ii. R2 Roadmap: Coles College leadership is actively focused on identifying projects and strategies that help the college meet the R2 goals of exceptional undergraduate and graduate education, and producing quality research.
      iii. Transition: Dean discussed the transition process and took suggestions from the CFC on criteria for an interim Dean.
   b. Minutes Approval: MOTION to approve December 2018 meeting minutes by J. Paul; seconded by T. Miller; all in favor.

Minutes recorded by J. Paul