

Coles College of Business 4+ Repeat Attempt

Name: _____ ID #: _____

Major: _____ Date: _____

Phone Number: _____ Semester to Repeat Course: _____

GPA: _____ Matriculation Term: _____

Student Email: _____

Course Prefix (Circle one): ACCT BLAW ECON ENTR FIN IS ISA MGT MKTG RE

Course Number (ex. 2200 or ACCT 2200): _____ Previous Grades: _____

Please include/attach the following information:

- A personal letter that includes the following-
 - What happened in each of your attempts at this class?
 - Why did your plan for your most recent attempt not work and if approved, how will your plan for the next attempt end in success?
 - How does this class fit into your academic plan?
 - For example: You're an Accounting major struggling with ACCT 2100 (Intro to Financial Accounting). What do you think this means for future courses in an accounting major? As you progress in a major, many courses are building blocks to future courses you will take.
 - Does struggling in this course foreshadow difficulties in future courses for your major/career goal? Why or why not? How do you plan to overcome this and be successful in that major?
- Optional: feel free to attach any letters of support or additional documentation to support your request.
 - Note: Advisors and faculty are not required to write a letter of support for this. If you have a strong relationship with someone, feel free to ask, giving them enough time to write. But, letters should be from individuals that can truly show support for another attempt.

Some of your past experiences might include very personal or medical information. Only disclose what you are comfortable disclosing. Ex: You were unsuccessful twice due to medical concern, but you don't want to share too much. Feel free to attach a doctor's note explaining that there was/is a medical concern without disclosing the nature of the diagnosis.

Student Signature

Date