

ORIENTATION GUIDE

Welcome to the Coles College of Business Orientation section! We are thrilled you are here.

Your Coles College Orientation Guide was emailed to you after you signed up for orientation. If you did not receive it, go to ColesCollege.com/orientation for a pdf guidebook that is full of helpful and important information.

Go to ColesCollege.com/orientation to access the slides from the PowerPoint used during your session.

Go to Coles.Kennesaw.edu, click on "Degree Programs," then "Undergraduate Programs" for more information about all of the programs and resources available to you as you begin your degree, including a "Choosing a Major" section. This section also includes checklists to assist you in selecting your courses.

IN THIS FOLDER:

- Use the **Quick Links & Directory Bookmark** as your go-to for finding the information you need. We have compiled a list of links and contact information to help you on your journey.
- Read the Path2Coles Quick Guide. This information is vital to your success in our college.
- Check out the opposite side of this flyer for a list of resources available to you.

IF YOU HAVE QUESTIONS, CONTACT US!

Email: colesupac@kennesaw.edu

Call: 470.578.6055

Visit: Burruss Building, BB 431

Online at coles.kennesaw.edu/advising

Note: If you are having problems with your Net ID and Password, call UITS at 470.578.3555.

NEXT STEPS CHECKLIST

- Send official final transcripts to KSU. These are not automatically sent. That part is up to you!
- Send AP scores to KSU through the College Board Website.
- Contact The College Board through their website to have AP Scores sent to KSU.
- Log in and access your Handshake account.
All active job postings are available in Handshake, including Student Assistant positions on campus as well as internships and co-ops when the time comes.
- Make an appointment with an Academic Advisor halfway through your first semester.

THE COLES COLLEGE DIFFERENCE

Known for workforce-ready graduates, we prepare students with relevant, practical skills, and the core values of teamwork and leadership. Through internships, mentorships, co-ops, national competitions, and interactive events, we connect the classroom to the real world. Our mission is your success.

Our unique program and resources include:

APPRECIATIVE ADVISING

Advising at the Coles College of Business is proactive, solution-oriented, and dedicated to your success! To help you navigate, it is critical to sit down with your Academic Advisor periodically to stay on track. Each visit is an opportunity to connect and ensure that nothing stands in the way of your dreams!

HUGHES LEADERSHIP AND CAREER PROGRAM

The Hughes Leadership and Career Program is a series of three courses designed to prepare you to compete in today's challenging job market by helping to define your strengths and find your place in the business world. A Career Coach from your major department with years of real world experience will help to guide you through the program.

Tom and Barbara Hughes have made this innovative program possible through their generous donation.

INTERNSHIP AND CO-OP ADVISOR

Internships & co-ops are valuable tools in translating classroom theory to real-life skill. Through a partnership with the Department of Career Planning and Development, we have a dedicated internship and co-op advisor to guide you through the process.

EDUCATION ABROAD

Studying abroad is one of the unique learning opportunities available to you at Coles College. In addition to the knowledge and skills gained from the specific courses you complete, having study abroad experience on your resume can make you more marketable when you graduate.

COLES COLLEGE TUTORING CENTER

On your way to a BBA, if you run into a class that seems impossible or a set of concepts that don't quite gel, you can find help outside of class through the newly renovated Coles College Tutoring Center. One-on-one or group tutoring sessions are available in person and online during the academic year.

COLES COLLEGE SCHOLARS PROGRAM

The Coles College Scholars Program is a two year program focused on leadership development, integrated and international studies, community engagement, and mentorship. Each cohort of exceptional students is carefully selected through a rigorous application and interview process each year.

Learn more at ColesCollege.com/Scholars

