**Business Majors Request Form**  
**Coles Approval to Participate in Asian or European Council Study Abroad**

Please print everything clearly!

Date _____________________  
KSU ID _____________________

Name in KSU record __________________________________________________________

Major (including Concentration Area if IB) ______________________________________

KSU email __________________________  
Already admitted to Coles?  Y  N

Preferred phone number (in case of questions) ___________________________________

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**Step 1:** Please mark which type of program you are requesting:

- [ ] AC = Asian Council  
- [ ] EC = European Council

**Step 2:** Please indicate the specific location of the program you are requesting (e.g., London, China):

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**Step 3:** Please indicate the total number of credit hours for the SA you have picked: ___________

**Step 4:** Please provide your specific course requests and a backup for each. On many trips you are expected to take one course in the morning and one in the afternoon. If that is true for your trip, please write when the course is offered in the last column. Some trips have a course that every student must take. If that is true for your trip, please write that course information in the “Mandatory Course” row.

<table>
<thead>
<tr>
<th>Course prefix, number &amp; title?</th>
<th>Morning/Afternoon?</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st choice course:</td>
<td></td>
</tr>
<tr>
<td>Backup for 1st choice time slot:</td>
<td></td>
</tr>
<tr>
<td>2nd choice course:</td>
<td></td>
</tr>
<tr>
<td>Backup for 2nd choice time slot:</td>
<td></td>
</tr>
<tr>
<td>Mandatory course (if applicable):</td>
<td></td>
</tr>
</tbody>
</table>

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**IMPORTANT:** This form must be submitted in an advising session with a Coles Staff Advisor (BB 431) – it cannot be just dropped off at the Advising Center front desk.

**Office Use Only** – Information about receipt of form from student:

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