

Spring Events, Cont'd...

Spring Career Fairs

- February 28th, Spring Career Fair. Noon till 4:00 PM
- April 24th, Non-profit and Government Career Fair, 11:00am till 3:00pm.

KSU Student Center —
University Rooms A - E.

Resume Boot Camp

- Sign-up in Burruss Building Room 132
- Tuesday, March 13 in BB 132, MBNA Career Services Lab, 12:30p.m. - 1:45 p.m.

Information Sessions on Co-op/Internships

- Weekly sessions
- See calendar in BB 132 for days and times

OLCP (Online Career Portfolio)

- Individual Training TBA
- Sign – up in BB 132

*For more information on spring events, please contact the MBNA Career Services Lab

The MBNA Career Services Lab
1000 Chastain Road
Mail Drop 0401
Kennesaw, Georgia 30144
Phone: (678) 797-2301
[Http://careerctr.kennesaw.edu](http://careerctr.kennesaw.edu)

Burruss Building Room 132
Across from Einstein Bros.

Kathie A. Wilcox, CPA
Director of Student Support Services
MBNA Career Services Lab
Email: kwilcox@kennesaw.edu

Hours of Operation:
Monday & Thursday 9:00 a.m. - 5:00 p.m.
Tuesday & Wednesday 9:00a.m. - 5:00p.m.
Friday 9:00 a.m. - 3:00 p.m.
Saturday 10:00 a.m. - 2:00 p.m.

[http://
careerctr.kennesaw.edu](http://careerctr.kennesaw.edu)



Footsteps to
your future...



COLES COLLEGE OF
BUSINESS
KENNESAW STATE UNIVERSITY

Our Mission

Increase student awareness and use of KSU Career Services offerings, particularly in the area of career planning. Our goal is to aid students in obtaining career skills, including interviewing, resume writing, professional and social etiquette, and professional dress.



Spring Events

Key Things I Wish I Knew: A Visit into the World of Job Success

PRESENTER: Nancy Prochaska is a Professor of Management in the Department of Management and Entrepreneurship here at KSU.

Tuesday, January 30th
12:30 p.m. - 1:45 p.m.

Presentation in Burruss Building 151

Dress - for - Success

People make amazing assumptions about your professional credibility and performance based on your appearance. Keith McSorley will present the keys to planning the professional image you want to project.

Wednesday, February 14th
11:00 a.m. - 12:15 p.m.

Presentation in Burruss Building 151

Mock Interview Day

The job interview is a strategic conversation with a purpose. Your goal is to persuade the employer that you have the skills, background, and ability to do the job and that you can comfortably fit into his or her organization. The Career Services Lab will give mock interviews to help you improve your interviewing skills.

- **Interviews** - 30 minutes in total length; 20 minutes of interviewing and 10 minutes of feedback
- **Interviewers** - Coles Alumni and Professional Recruiters
- **Video Recording** - Recording is optional (Extra cost may apply.)

March 23rd
8 a.m. - 5:00 p.m.

Sign-up in BB 132

* Priority will be given to Coles students graduating May 2007 or seeking internships in Summer 2007— but ALL Coles students are welcome to sign up.